Financial Report for Mizutani Foundation Research Grant

Reference Number: _____

Principal Investigator: _____

Organization: _____

Project Title: _____

Project Period: _____

Grant Received in Native Currency   **:** _____

Expenditure (Please fill in the details below) : _____

Balance   **:** _____

Details of Expenditure

Item	Revised Budget (US$)	Actual Expenditure (US$)
Personnel:		
Equipment:		
Supplies		
Travel		
Others		
Overheads (Please do not exceed 10%.)		
Total		

Please add lines when needed.

In case the difference between the budget and the actual expenditure is more than $10,000, please give the reason.

Name of the administrative/financial officer: _____

Signature:

Date:

_____   _____

Phone and fax numbers: _____   E-mail: _____

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If there are any questions, please do not hesitate to ask by e-mail addressed to the office of the foundation (info@mizutanifdn.or.jp).

SAMPLE
Financial Report for Mizutani Foundation Research Grant

Reference Number: **22XXXX**

Principal Investigator: **Dr. XXXX**

Organization: **Mizutani Univercity**

Project Title: Financial Report Writing of the Research Grant

Project Period: April 1, 2022 - March 31, 2023

Grant Received in Native Currency   **: $50,000**

Expenditure (Please fill in the details below) : $50,000

Balance   **: $0**

Details of Expenditure

Item	Revised Budget (US$)	Actual Expenditure (US$)
Personnel: Salary for assistant Mr. XXXX	$15,000	(Please fill in acutual spending amount within 2 months after the end of the grant period.)
Fringe benefit	$5,000	
Equipment: Micro Plate Reader	$10,000	
Supplies: Reagent	$10,000	
Animals	$4,000	
Travel:	$0	
Others: Printing	$500	
Manusprict Submission Fee	$500	
Overheads (Please do not exceed 10%.)	$5,000	
Total	$50,000	

Please add lines when needed.

In case the difference between the budget and the actual expenditure is more than $10,000, please give the reason.

Name of the administrative/financial officer:

Signature:

Date:

Phone and fax numbers: E-mail:

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If there are any questions, please do not hesitate to ask by e-mail addressed to the office of the foundation (info@mizutanifdn.or.jp).